

## Alert Level 1 at Pinehurst School

**These notes have the essential information everyone needs. They are much shorter than the notes for Level 2!**

### The Big Picture

New Zealand will move into Alert Level 1 at midnight tonight, Monday 8<sup>th</sup> June. **This will mean that our school will be at Level 1 from tomorrow, Tuesday 9<sup>th</sup> June.** This is just four weeks after we moved to Level 2. We will not need to have a teacher-only day, as the changes to our daily routines are quite small.

It is, though, essential that we know what these changes are, and that we understand that we are not quite 'back to normal'.

The Government is still asking all schools to follow public health rules, and we will be doing that, as well as continuing to add some extra rules of our own. We are always very careful about the health of our staff and students, and we will continue to take additional care now.

There is one golden rule that we need to remember:

**If a child or a member of staff, or a parent, is unwell, he or she must not come to school.**

This is how Level 1 will work at Pinehurst.

This is not intended to cover every possible situation, so please just ask us any questions you have, and we will do our best to answer them fully.

We still have a full, comprehensive COVID-19 Health and Safety Management Plan in place and operational. This is on our website too, and will be updated as necessary.

### Information for parents of all students

**We are moving to Level 1 at midnight on Monday 8<sup>th</sup> June, which means:**

- The school will officially be at 'Level 1' from Tuesday 9<sup>th</sup> June.
- We will continue to require students and staff to wash or sanitise their hands when entering a classroom or any shared space.
- Parents of Primary students do not need to sign in when they enter the school grounds to pick up or drop off their children. This is because we have your contact details.
- All visitors to the school, though, and parents who are seeing staff, must complete sign in procedures at Reception. This includes taking a phone number for tracing purposes.

- Visiting sports or culture teams and spectators must either sign in at Reception, or be on a list that is handed to the supervising Pinehurst member of staff. This list must include contact details.
- The school will start to run Assemblies again. Parents are warmly invited to attend Primary assemblies as usual.
- Before and After School Care is completely back to normal.
- The Library stays open for College students and for parents of all students from 7.30 am and until 5.00 pm daily. It is also open at lunchtimes.
- The Uniform Shop will be running as normal, but we will still ask customers to sign in.
- External providers will be using the school site, which means that some students from other schools will be onsite after school hours and at weekends. All external providers will be required to continue to keep accurate records and ensure that the Pinehurst contact has these details.
- Buses are running as normal, but we are asking the bus companies to continue to disinfect their vehicles as they have been doing at Level 2.

There is one additional requirement for Pinehurst students. If any member of a student's household has returned from overseas and gone through quarantine, I am asking parents to inform me of the details of their travel. This is because there will sometimes be anxiety about travel, and I am expecting that to continue over the course of the next year. If I know what travel has occurred, I can quickly reassure parents that proper procedures have been followed, and ask questions if these are not clear. All information should come directly to [alex.reed@pinehurst.school.nz](mailto:alex.reed@pinehurst.school.nz) and will be held in strict confidence.

Alex Reed  
June 8<sup>th</sup> 2020